Your project is completed, but there are just a few final things to do.

**Say “Thank You”**
to people who have helped – perhaps write letters or make up special certificates.

**Send a report**
to any sponsors – they will want to know how their donations of dollars, resources or equipment helped you achieve your service and your learning goals.

**Return anything you have borrowed**
from individuals or organizations – and return it promptly!

**Evaluate the process**
with your committee, those students who worked on the project, your teachers, and any organizations involved in the process – their ideas will help make TTT even more successful next time.

**Reflection is important**
right through the process, and also once the project is complete.

**Share stories and photos with others**
There are many people who are interested in your project - your stories and photos will inspire others to do TTT next year. Email descriptions of your project and photos to: margaret.richmond@empower.org.au and we’ll put them on the TTT section of Empower’s web site: www.empower.org.au.